

Farm and Ranch Solid Waste Cleanup and Abatement Grant Program

Work Plan (Sample)

The Work Plan should be a step-by-step list of the tasks necessary to remediate the nuisance or threat posed by the illegal disposal of the waste. A separate work plan should be completed for each site unless a series of small sites are close in proximity and have the same characteristics as described on the Site Characterization Form. See Section (IV)(B) of the Application Instructions.

Work Plan for Site 1-Lee Illegal Disposal Site

Contact Mr. Lee regarding cleanup start date - **April 1**

Task 1: Site Prep and Logistics - **May 1- May 5**

1. Install fencing and gates
2. Secure and deliver debris bins, excavator, materials and tools on site. Set up staging area
3. Install containment area for used oil and batteries
4. Install debris catchments at bases of gullies to catch any dislodged materials

Task 2: Solid Waste Removal - **May 6 - May 10**

1. Remove tires and other debris with excavator
2. Sort debris into appropriate bins
3. Cut tree limbs, where necessary, and treat with *Tree Seal*

Task 3: Solid Waste Disposal and Recycling - **May 11**

1. Transport tires to West Coast Tire Recyclers
2. Transport household hazardous waste to Inland Recycling
3. Transportation of solid waste to Coast Transfer Station

Task 4: Site Restoration - **May 15-25**

1. Re-contour gullies at both sides to natural grade
2. Install hay bale check-dams
3. Mulch all disturbed soil
4. Plant rooted vegetation

Task 5: Pictures and Signs - **May 26**

1. Post "No Dumping" signs
2. Take photos

Task 6: Prepare final report and payment request - **June 1**